



Central Iowa Shelter & Services

Employment Opportunity

Position Title: Peer Support Worker

Classification: Full-Time, non-exempt, some on-call may be required, pay based on experience.

Office Location: 1420 Mulberry Street, Des Moines, IA 50309

Reports to: Manager of Client Services and CEO

Salary Range: \$28,000-\$32,000

Travel Requirements: Travel within the community is required.

Position is open until filled. Interested candidates should send cover letter, resume, and salary requirements to: jzeleke@centraliowashelter.org

Organization Overview: Since 1992 Central Iowa Shelter & Services' mission is to provide low-barrier shelter, meals and support services at no cost to adults experiencing homelessness and to facilitate their move toward self-sufficiency. Approximately 2,000 women and men experiencing homelessness have received emergency shelter and supportive services to help them move beyond homelessness each year.

In September 2012, CISS opened its new facility. The facility grew from being 8,000 square feet and 96 beds to 207 beds and 42,000 square feet. It is equipped to provide expanded emergency shelter (150 beds); expanded transitional housing for Veterans (19 rooms); and 38 Project Based Section 8 Voucher efficiency apartments. Along with expanded housing capacity, CISS also provides an on-site health clinic, food pantry, clothing closet, classrooms, and a 30-foot growing dome.

All guests and residents are provided evening and breakfast meals; access to shower and laundry facilities, a weekly medical clinic, and group counseling; as well as individualized case management, life skills instruction, and referrals to other community services/benefits. Programming continues to evolve to meet emerging homeless and community needs.

Position Overview: A Peer Support Worker is a person who uses their lived experience in recovery to personalize care and assist clients in understanding and accessing services. Works in cooperation with other health care providers, clinic staff, community partners, and support staff to provide quality care and service to patients. Contact may occur in nontraditional settings. Working outdoors in various weather conditions may be necessary.

Duties:

1. Sharing their lived experience.
2. Promoting client's health and ensure client's goals are developed and documented, focusing on client's strengths.

3. Communicates with providers regarding client's progress.
4. Teaches skills, assists with problem solves
5. Role models good self-care, coping skills and the regular use of wellness tools.
6. Working with clients individually, with families, and groups.
7. Complies with HIPAA requirements. Uses discretion with patient information while communicating with other agencies on behalf of patients.
8. Participates in clinic and performance improvement meetings as well as in-service training opportunities.
9. Supports a service oriented atmosphere.
10. Works to improve work processes and clinical outcomes including disparity and quality improvement initiatives.
11. Maintains operations by following CISS's policies and procedures and reporting needed changes.
12. Develops and maintains own competence.
13. Maintains a safe working environment and practices safe working habits.
14. Participates in cross training and works as a team to facilitate patient care.
15. Consistently meets assigned work schedule.
16. Performs other duties as assigned.

Minimum Qualifications:

1. A person who is living well in recovery, who has experienced a loss of a significant role in their life due to the experience of a serious mental illness or addiction, or homelessness
2. High school graduate or equivalent
3. Ability to successfully complete a training program within one month of starting.
4. Ability to work with individuals with a lived experience of mental health, substance use or homelessness.
5. Possess a valid driver's license, proof of auto liability insurance and a good driving record for the past 5 years.

Central Iowa Shelter & Services is an Equal Opportunity employer. Personnel are chosen on the basis of ability without regard to race, color, religion, sex, national origin, disability, marital status or sexual orientation, in accordance with federal and state law.